

# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

Date/Time Stamp:  
**RECEIVED**  
**SECRETARY OF THE SENATE**  
**PUBLIC RECORDS**  
**2018 AUG 24 PM 12: 04**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND  
☐ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): World Vision International and RESULTS Educational Fund

Travel date(s): July 28 - August 4, 2018

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	\$4380.88	\$725.57	\$223.55	Translation/printing: \$91.84 Visa: \$160

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Schedule Attached

8/22/18  
(Date)

Chloe Cantor  
(Printed name of traveler)

Chloe Cantor  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

8.23.18  
(Date)

[Signature]  
(Signature of Supervising Senator/Officer)

**Addendum A**

Mr. Mike Callesen, Legislative Correspondent; Sen. Rob Portman (R-OH)  
Mr. Trent Bishop, Foreign Policy Legislative Assistant; Sen. Cory Gardner (R-CO)  
Ms. Samantha Helton, Health Legislative Assistant; Sen. Roger Wicker (R-MS)  
Ms. Chloe Cantor, Legislative Correspondent; Sen. Roger Wicker (R-MS)  
Mr. Charles Carroll, Foreign Policy Legislative Assistant; Sen. Michael Enzi (R-WY)  
Ms. Sarah Arkin, Foreign Policy Legislative Assistant; Sen. Robert Menendez (D-NJ)  
Ms. Liz Banicki, Foreign Policy Legislative Assistant; Sen. Dan Sullivan (R-AK)

**Addendum B**

Comparison of U.S. Department of State per diem rates for Mozambique and the daily expenses for this trip:

- U.S. Department of State daily maximum per diem rates for Mozambique (including lodging and M&IE):
  - Maputo – \$330 (lodging 220, M&IE 110)
  - Other (Quelimane) – \$303 (lodging 189, M&IE 114)
- Daily expenses for this trip:
  - July 29 – City: Maputo
    - Lodging - \$160, meals - \$50 (good faith estimate), total = **\$210**
  - July 30 – City: Maputo
    - Lodging - \$160, meals - \$50 (good faith estimate), total = **\$210**
  - July 31 – City: Quelimane
    - Lodging - \$100, meals - \$50 (good faith estimate), total = **\$150**
  - August 1 – City: Quelimane
    - Lodging - \$100, meals - \$50 (good faith estimate), total = **\$150**
  - August 2 – City: Maputo
    - Lodging - \$160, meals - \$50 (good faith estimate), total = **\$210**
  - August 3 – City: Maputo
    - Lodging - \$0 (overnight flight), meals - \$50 (good faith estimate), total = **\$50**

7/27/2019 10:00 AM





June 19, 2018

Chloe Cantor  
Legislative Correspondent  
Senator Roger Wicker

Dear Chloe:

World Vision and RESULTS are pleased to invite you on a unique Learning Trip to Mozambique, where you will have the opportunity to see firsthand how U.S. investments are working to address Mozambique’s key development challenges and to improve the health of vulnerable populations. The trip will take place from July 28 – August 4, 2018 (including travel days) and will include meetings with U.S., Mozambican, and NGO partners, visits to program sites in the field, and interactions with community workers and beneficiaries.

We hope this trip will be a resource for your office as you consider the U.S. Government’s role in overseas development assistance, in particular maternal and child health, nutrition and early child development. On the trip, you’ll visit World Vision and partner programming focused on solving key challenges in these areas. You’ll have the opportunity to interact with community workers and beneficiaries, as well as witness innovative development solutions that are empowering hundreds of thousands of Mozambicans. You’ll also dialogue with government officials who implement these solutions on a local and national stage.

In the wake of a devastating civil war from 1977 to 1992, Mozambique has made significant gains towards stability, economic growth, and improved public health and shared prosperity, but significant development challenges remain: the country is ranked 181 out of 188 countries and territories on the United Nations Human Development Index with low levels of literacy, educational completion, and access to health facilities. Mozambique is home to nearly 29 million people, half of whom are estimated to be under fifteen years of age, posing challenges for the government to expand health and education services to match the pace of population growth. The recent discovery of massive mineral and petrochemical resources could rapidly bolster Mozambique’s economic standing, but managing these new revenues and equitably sharing their benefits will present new challenges. The country is considered a “relief-to-development success story” given its progress since peace was declared in 1992, with annual average GDP growth among the world’s highest, but continued leadership from the government of Mozambique, coupled with the commitment of development partners like the United States, will be needed to make progress against persistent levels of poverty.

We hope that you will be able to participate in this educational and exciting trip. Please note the attached draft trip itinerary for your reference, and feel free to reach out if you have any questions.

Sincerely,

Lisa Bos  
Director of Government Relations  
World Vision US

Crickett Nicovich  
Senior Advisor, Global Policy and Government Affairs  
RESULTS and RESULTS Educational Fund

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Mozambique Congressional Staff Learning Trip  
July 28 – August 4

Transit Day – Saturday, July 28

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5:40pm Depart Washington, D.C. from Dulles to Maputo on South African Airlines

Transit Day – Sunday, July 29

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9:15pm Arrival in Maputo – Staff will be at the airport to greet the group.

10:00pm Transit to Radisson Blu Hotel and check in.

Overnight: Radisson Blu, Maputo

Day 1 – Monday, July 30

Location: Maputo

Attire: Business Casual

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8:00am Breakfast

9:00am Welcome and orientation from World Vision US, RESULTS and World Vision Mozambique staff, including security briefing. Location – Radisson Blu

9:30am–11:30am USAID Mission Briefing at the Radisson with Mission Director Jennifer Adams and representatives from Maternal and Child Health, Nutrition, Education, and Democracy, Rights and Governance teams. Discussion will focus on U.S. government investments, strategies, and priorities in Mozambique, with the goal of giving trip participants an improved understanding of the U.S. government's role in these sectors. In particular, we will focus on the health sector as the primary focus area for the trip. This discussion will help set the stage for field visits and give context to the work that will be seen over the course of the trip.

12:00pm–1:30pm Working lunch at the Radisson. Invited guests will include USAID technical staff and USAID partners (PATH, ICAP, Friends in Global Health, FHI-360, VillageReach) to discuss how US foreign assistance programs are operating in Mozambique and the relationship between USAID, non-governmental organizations and the Government of Mozambique. Discussion will touch on both the challenges and opportunities to improve health and development outcomes in Mozambique.

2:00pm–2:30pm Transit to Mozambique Ministry of Health.

2:30pm–4:00pm Meeting with Mozambique Ministry of Health officials, including Health Minister Nazira Abdula and other technical experts on maternal and child health, nutrition, HIV/AIDS, tuberculosis, and malaria. Discussion of the current health challenges in Mozambique and priorities for the government, including efforts to improve domestic funding for global health and strategies to address the leading





causes of death for mothers and children. Meeting will help grow understanding of the role of the Ministry of Health and how it works in collaboration with the U.S. government.

4:00pm –4:30pm	Transit to Radisson Blu
6:00pm–8:00pm	(Tentative) Evening dinner reception with U.S. Ambassador to Mozambique, Dean Pittman. Discussion of the Ambassador’s perspective on the U.S. partnership with Mozambique and areas of focus for the partnership in the future, with an emphasis on opportunities in global health.

Overnight: Radisson Blu, Maputo

**Day 2 – Tuesday, July 31**  
Location: Maputo and Zambezia Province - Quelimane  
Attire: Casual

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7:00am	Breakfast at Radisson Blu and check out
8:00am–8:30am	Transit to Maputo airport for charter flight to Quelimane in Zambezia Province
8:30am–9:30am	Check in for charter flight
9:30am–11:30am	Flight to Quelimane – scene setter discussion in transit with pre-reads on U.S. government priorities in Zambezia.
11:30am–12:30pm	Transit to Milenio Hotel in Quelimane and check in
12:30pm–2:00pm	Lunch with World Vision staff/partners working in Quelimane, including USAID provincial representative. Presentation the context in Zambezia (history of the province, cultural and development challenges, data on health issues facing the population, USAID priorities) and overview of projects that will be seen over the next two days, with opportunity for Q&A.
2:00pm–2:30pm	Transit to Zambezia provincial offices
2:30pm–3:30pm	Courtesy meeting with Zambezia provincial officials, including Governor Dr. Abdul Razak Noormahomed. Discussion of the government’s strategy to improve health in Zambezia and other priorities, including the role the U.S. government is playing in helping to support those priorities.
3:30pm–4:00pm	Transit to DREAMS (Determined, Resilient, Empowered, AIDS-free, Mentored, and Safe) program funded by PEPFAR (President’s Plan for AIDS Relief).
4:00pm–5:15pm	Visit with DREAMS girls group. Discussion of the focus of the group in keeping girls AIDS-free and empowered through livelihood activities, such as sewing and baking. Discussion on some of the health messages and lessons the group has focused on, including family planning. Walk to see some of the group’s businesses and to interact with group members.

5:30pm–5:45pm Transit to Milenio Hotel

6:30pm–8:00pm Working dinner– debrief of the day and review of next day's itinerary

Overnight: Milenio Hotel, Quelimane

**Day 3 – Wednesday, August 1**  
Location: Zambezia Province - Mocuba  
Attire: Casual

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7:00am Breakfast

8:00am–10:00am Transit to Mocuba – scene setter discussions in vehicles including pre-reads on the site visits (snacks and drinks available in vehicles)

10:00am–11:00am Tour of community-level health center to see the health interventions and services that are provided. Discussion with health center staff on the leading health issues for mothers and children and how the facility is working to address them, including nutrition, family planning, malaria, tuberculosis and immunizations (or, similar COVida activities). COVida (Together for Children) is a U.S. government supported program, through PEPFAR, that is focused on improving the health, nutritional status and well-being of orphans and vulnerable children in Mozambique.

11:00am–1:00pm Discussion with community health workers/activistas about the role they play in health service delivery at the household level. Visit with a activista to a household (or two if time allows) that has been impacted positively by COVida interventions, particularly early childhood development, health and nutrition. See how this program is improving not only household health, but also household resiliency.

1:00pm–2:30pm Lunch (possibly in transit if needed)

2:30pm–4:00pm Visit with Global Fund-supported health committee that is focused on reducing incidences of Malaria. Discussion and presentation by the group, including a skit. Visit to a household with a member of the committee to hear from beneficiaries about how the health committee has improved the health status of the household.

4:00pm–6:00pm Transit to Quelimane – debrief of the day's visits in vehicles

7:00pm–8:00pm Working dinner – review of next day's itinerary

Overnight: Milenio Hotel, Quelimane

**Day 3 – Thursday, August 2**  
Location: Quelimane, Moputo  
Attire: Casual

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7:30am	Breakfast and check out of hotel
8:15am–8:30am	Transit to Centro de Saude 24 de Julho health facility
8:30am–10:00am	Visit to adolescent-friendly health services funded by PEPFAR. Discussion with project staff and girl “ambassadors” about the impact of the program and how it is improving health and empowering them. This visit will show the unique facets of health services that are focused on meeting the needs of adolescent girls.
10:00am–10:30am	Transit to savings group
10:30am–12:00pm	Visit with savings group supported by PEPFAR as part of the SCIP project (Serving Communities Through Integrated Programming). Hear from savings group members about their activities and how the program is improving their health and their families. This visit will give a greater understanding about how linked activities, like livelihoods, are a part of improving health outcomes.
12:00pm–1:30pm	Working Lunch in Quelimane – discussion of challenges faced by adolescent girls in Mozambique and reflecting on site visits and program impacts. Key question to discuss – how does the U.S. government do better in providing health services to adolescent girls, who are the largest population in most developing countries?
1:30pm–2:00pm	Transit to Quelimane airfield for charter flight back to Maputo
2:00pm–4:00pm	Flight to Maputo
4:30pm–5:00pm	Transit to Radisson Blu and check in
6:00pm–7:30pm	Working dinner – debrief of the day and review of next day’s itinerary
Overnight: Radisson Blu Maputo	

**Day 5 – Friday, August 3**

Location: Maputo  
Attire: Casual

8:00am	Breakfast
9:00am–9:30am	Transit to Maputo National Drug Warehouse
9:30am–11:00am	(Tentative) Tour and discussion at Maputo National Drug Warehouse, supported by Mozambique government and USAID. Discuss the USAID Global Health Supply Chain Program-Procurement and Supply Management (GHSC-PSM) project in Mozambique, which provides technical and operational assistance to the Ministry of Health (MOH) Central Medical Stores (CMAM), Central Laboratory Department, and Provincial Warehouses to manage the country’s supply chain, including partnership with Coca-Cola around essential medicine distribution.



11:00am–11:30am	Transit to Radisson Blu
11:30am–12:30pm	Check out of Radisson Blu (we will have late check out time of 1:00)
12:30pm–1:30pm	Debrief lunch at the Radisson with World Vision and USAID staff (invited). Discussion of impressions from the trip and site visits, as well as time to ask questions and give feedback on how programs can be improved.
1:30pm–2:00pm	Transit to Maputo airport
4:05pm	Depart for Dulles on South Africa Airlines

**Transit Day – Saturday, August 4**

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6:25am	Arrive at Dulles
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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
World Vision International and RESULTS Educational Fund (REF)
2. Description of the trip: The trip will educate congressional staffers on how U.S. foreign assistance is improving maternal and child health, nutrition, and early child development in Mozambique.
3. Dates of travel: July 28, 2018 - August 4, 2018
4. Place of travel: Mozambique
5. Name and title of Senate invitees: See Addendum A
6. I *certify* that the trip fits one of the following categories:  
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
~~OR~~  
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
~~AND~~  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
~~AND~~  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

~~OR~~

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

World Vision International and Results Educational Fund are jointly responsible for the planning, organizing and conducting of the trip. Their role is to be a resource for Senate offices as they consider the U.S. government's role in global health, particularly in Mozambique.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

World Vision is a child-focused relief and development organization working to alleviate poverty in over 100 countries. World Vision has operated programs in Mozambique since 1983. Results Educational Fund is an anti-poverty advocacy organization with a large grassroots network in the US & globally.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

World Vision has sponsored 1 trip to Burundi, 3 trips to Kenya, 1 trip to Uganda, and 2 trips to Senegal. REF has sponsored more than 10 congressional trips since 2006, most recently, a staff trip to Cambodia in 2017, staff trip to Malawi in 2016, and staff trip to South Africa in 2016.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

World Vision and RESULTS host congressional briefings and provide educational materials for offices to reference when making decisions around global health and other poverty and justice issues internationally and domestically.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$3500	\$680	\$300	\$250

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B

18. Reason for selecting the location of the event or trip

The U.S. Government is an important development funder and partner in Mozambique, which is a priority country for maternal & child health investments. Staff will visit US-funded health & development programs.

19. Name and location of hotel or other lodging facility:

Radisson Blu Hotel & Residence: Avenida Marginal 141, Maputo, Mozambique

Milénio Hotel: Rua Zedequias Manganhela, Quelimane, Mozambique

20. Reason(s) for selecting hotel or other lodging facility:

The Radisson Blu is in a central location with adequate security and appropriate meeting space.

The Milénio Hotel has adequate security and is located near project site visits.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Please see the attached addendum for the comparison of per diem rates and trip daily expenses.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All travel is coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Lisa Bos

Name and Title: Lisa Bos, Director of Government Relations

Name of Organization: World Vision

Address: 300 I Street NE, Washington, DC

Telephone Number: 202-572-6545

Fax Number: 202-572-6480

E-mail Address: lbos@worldvision.org

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# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

## SIGNATURE PAGE FOR ADDITIONAL SPONSOR

*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the July 28 - August 4, 2018 trip

to Mozambique is true, complete, and correct. <sup>D</sup>

Place of Travel

Signature of Travel Sponsor:

Name and Title: **John Paul Fawcett, Director, Global Policy & Advocacy**

Name of Organization: **RESULTS and RESULTS Educational Fund**

Address: 101 15th St. NW, Suite 1200, Washington, DC

Telephone Number: **202-783-7100**

Fax Number: 202-452-9346

E-mail Address: [jfawcett@results.org](mailto:jfawcett@results.org)

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